



*For you*

# BENEFIT

## NEW ONLINE OPEN ENROLLMENT NOV. 3RD - 21ST, 2008



**Mark your calendars! Open Enrollment is here! It's time to select your benefit choices for 2009. Please keep in mind that new benefit changes made during open enrollment will go into effect on January 1, 2009.**

- ◆ The City will be launching a new **Open Enrollment- Employee Online** system and providing training on how to make your plan selections using a City computer. Paper forms will no longer be accepted!
- ◆ This year, the City will not hold Benefits Fairs. Instead, you should attend one of our upcoming training/informational sessions listed below. In these sessions you will learn how to use the new employee online system and get information about 2009 plan changes/rates.

### UPCOMING OPEN ENROLLMENT EDUCATIONAL SESSIONS

#### Monday, 10/20/08

2:30pm - 3:30pm Utilities Operations Center

#### Tuesday, 10/28/08

1:30pm - 2:30pm Water Quality Control Plant –  
Conference Room

#### Wednesday, 10/22/08

3:00pm-4:00 pm Corporation Yard-Blue Room

#### Wednesday, 10/29/08

9:00am - 10:00am City Hall – Council Chambers  
11:00am -12:00pm City Hall – Council Chambers

#### Friday, 10/24/08

9:00am - 10:00am City Hall – Council Chambers  
11:00am - 12:00pm City Hall – Council Chambers

#### Monday, 10/27/08

1:30pm - 2:30pm Corporation Yard – Blue Room  
3:00pm - 4:00pm Utilities Operations Center



**Your Human Resources Team**

**“Serving you online... so you don't have to wait in line”**